

GENERAL ENGLISH WITH INTERNSHIP

WANT TO IMPROVE YOUR ENGLISH, GET EXPERIENCE IN AN ENGLISH WORKING ENVIRONMENT AND ENJOY BEAUTIFUL NEW ZEALAND?

WIE's General English with Internship Programme is a combination of our NZQA accredited General English course and an additional Internship relating to the student's field of study. The course is designed for students wanting to improve their English skills in all areas and increase their confidence using English in everyday situations.

Students sit a comprehensive written and oral placement test on their first day, to place them in the class most suitable for them. Assessment is continuous throughout the course; students are formally tested every 6 weeks and receive regular feedback.

Upon completing the General English course, the student will be granted an Internship of full-time administration training and experience in Waikato Institute of Education's administration department. This will be full-time 20 hours per week for a total of four weeks. The purpose is to provide the student with experience working in an office environment and duties will vary from day-to-day depending on the student's level of competency and ability to pick up new skills. Duties may include student enrolments, maintain office files, taking enquiries, translation work, reception duties, preparing business correspondence, research and identification of key markets, coordinating between departments, and other duties as required.

INTERNSHIP REQUIREMENTS

- Aged between 18 – 30 years
- Proficient in spoken English
- PC and MC office proficiency
- No criminal record
- Able to work in NZ
- Be in good health
- Willing to gain work experience without pay
- Cheerful, friendly and interested in improving your English

WHY CHOOSE ENGLISH WITH INTERNSHIP?

- Qualified and experienced teachers
- Small Classes mean individual attention from teachers
- Modern city centre location
- Make lasting connections with your friends and workmates at WIE
- Get practical work experience in an English speaking environment

6 levels of classes from
Beginner to Advanced
Start any Monday!



WAIKATO INSTITUTE OF EDUCATION

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